

Escalon Consolidated Fire Protection District

1749 Coley Avenue
Escalon, CA 95320
Phone 209-838-7500
Fax 209-838-3926



Board of Directors

Joe Camara, Board Chairperson
Jason Koops, Vice Chairperson
Mikey Schilber, Secretary
Zach Hogan, Director
Steven Gregg, Director

Rick Mello, Fire Chief

Post Date: April 8, 2024

Board of Directors Meeting
1531 1st Street, Escalon, CA 95320
April 11, 2024, at 4 P.M.

REGULAR MEETING AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

Joe Camara, Board Chairperson
Jason Koops, Vice Chairperson
Mickey Schilber, Secretary
Zach Hogan, Director
Steven Gregg, Director

III. PUBLIC COMMENT

This time is provided for the public to address the Board of Directors on items not on the Agenda which are within the jurisdiction of the Board and are offered for the good of the District. Public comments regarding items on the Agenda should be given at the time of the item. Public comments are limited to 5 minutes per person.

IV. MINUTES

Approval of the minutes from the Regular Board Meeting on March 21, 2024.

V. BILLS

Bills for the month of March in the amount of \$32,151.29.

VI. COMMUNICATIONS

VII. FIRE CHIEF'S REPORT

VIII. OLD BUSINESS

A. Report on Form 700

Presented by: Fire Chief, Rick Mello
Requested Action / Purpose:
Attachments

IX. NEW BUSINESS

A. Alternative Funding from San Joaquin County

Presented by: Fire Chief, Rick Mello

Requested Action / Purpose:

Attachments

X. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 1st Street, Escalon, California. The next Regular Meeting of the Board of Directors is May 9, 2024.

XI. CLOSED SESSION

A. Litigation / Possible Litigation (54956.9 (d)(2) - Three items

XII. RECONVENE OPEN SESSION

XIII. ANNOUNCEMENTS FOLLOWING CLOSED SESSION


The Board President, Fire Chief or District Counsel will notify the public regarding any reportable action taken during closed session.

XIV. ADJOURN

XV. CERTIFICATION

I, Joe Camara, Board Chairperson for the Escalon Consolidated Fire Protection District, do hereby certify that a copy of the foregoing Agenda was posted at the District Office, 1749 Coley Avenue, Escalon, California 95320 at least 72 hours prior to the time of this Meeting.

Date: April 8, 2024

Joe Camara 
By: Joe Camara, Board Chairperson

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the District Office, 1749 Coley Avenue, Escalon, California 95320 at the same time that the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the Agenda item is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the District Office, 1749 Coley Avenue, Escalon, California 95320. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the Fire Chief at least 24 hours prior to the meeting for which accommodation is required. The Fire Chief, Rick Mello, can be contacted in person or by mail at the District Office, 1749 Coley Avenue, Escalon, California 95320 or by telephone at (209) 838-7500.

Escalon Consolidated Fire
Protection District

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Board of Directors

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Zach Hogan, Director
Steven Gregg, Director

Rick Mello, Fire Chief

ESCALON CONSOLIDATED FIRE
PROTECTION DISTRICT
BOARD OF DIRECTOR'S MINUTES
MARCH 2024

I. MEETING CALLED TO ORDER

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 12:00 p.m. on March 21, 2024.

II. ROLL CALL

Directors present: Joe Camara, Mickey Schilber, Zach Hogan, and Steven Gregg.

Directors absent: Jason Koops

Others present Fire Chief Rick Mello and Administrative Assistant Katy House.

III. PUBLIC COMMENT

A. No public comment.

IV. MINUTES

Minutes for the meeting on February 8, 2024, were approved on a motion by Director Schilber and a second by Director Hogan.

4-AYES 0-NAYES 1-ABSENT

V. BILLS

February bills in the amount of \$30,402.37 were approved to be paid on a motion by Director Hogan and a second by Director Schilber.

4-AYES 0-NAYES 1-ABSENT

VI. COMMUNICATIONS

A. No communications.

VII. FIRE CHIEF'S REPORT –March 2024

A. Status of Fire Department

a. 101 calls for the month and 196 for 2024.

B. Training

a. February Drills

| | | |
|---------|--------------------------|-------------------|
| 2-6-24 | Turn-out and SCBA Drills | (9 participants) |
| 2-14-24 | Vehicle Stabilization | (9 participants) |
| 2-22-24 | Ladder Training | (11 participants) |

We currently have 10 reserve applicants scheduled for interviews in early March. Five of the ten are currently in the fire academy.

We received our mobile radios and will be looking to install them in late March to sync with moving our radio traffic to Command 6.

Firefighter/Engineer Burr has been working with a local vendor to supply our uniform shifts.

Our second round of portable grant money has been approved and we have ordered 5 additional radios and several charging accessories. We are currently just waiting for the equipment to be delivered.

C. Prevention

Fire prevention: The 2024 business license renewal deadline is March 31st. The new round of inspections will kick off in April.

Three new projects were passed through the planning commission last week and are slated to begin construction. The commission meeting included lengthy discussion during the meeting, and while we made a presence at the meeting, no questions were directed toward the fire department.

Weed abatement will kick off in April. We will once again make every effort to minimize fire risk through prevention.

One new business has opened on Main Street: Ivy Spa, 1830 Main St.

D. Apparatus and Equipment

- E 1-1 went to Burn's Truck and Trailer for a new EGR valve.

E. Buildings and Grounds

- The contract has been signed for the solar project. It takes three to four months to work through the permit process and an additional month for installation.

F. San Joaquin County Fire Chief's Association

- Meeting 3-6-24, general business.

G. San Joaquin County Radio Users Group

- Meeting 2-21-24, general business.

H. Miscellaneous

- We have received authorization for additional portable radios and hardware via excess funds from the regional Assistance to Firefighters (AFG) Grant.
- The Appreciation Dinner is scheduled for Friday, April 26 at the Escalon Azores Band Hall.
- Every 15-Minutes took place at Escalon High School on Thursday March 14 and Friday March 15. This program continues to make an enormous impact on our high school students.
- Escalon Police Chief Gus Flores has announced his retirement effective April 4. City Manager Dominique Romo will be leaving for another job in late April or early May.
- The Lexipol policy manual project continues to move forward. Forty-seven policies have been "dropped" as of March 7.

VIII. OLD BUSINESS

A. Form 700

- a. Deadline April 1, 2024

IX. NEW BUSINESS

A. No new business.

X. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 1st Street, Escalon, California. The next Regular Meeting of the Board of Directors will be held on April 11, 2024.

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XV. CERTIFICATION

Date: April _____, 2024

By: Joe Camara, Board Chairperson

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Escalon Consolidated Fire Protection District
Profit & Loss Detail
 March 2024

12:59 PM
 04/08/24
 Cash Basis

| Type | Date | Name | Memo | Original Amou... | Paid Amo... | Balance |
|--------------------------------|------------|-----------------------------|---------------------------------------|------------------|-------------|----------|
| Ordinary Income/Expense | | | | | | |
| Income | | | | | | |
| Fire Recovery Fee | | | | | | |
| Deposit | 03/07/2024 | Fire Recover USA, LLC | 1530880; 1493977 | 1,000.50 | 1,000.50 | 1,000.50 |
| Total Fire Recovery Fee | | | | | | |
| Miscellaneous Income | | | | | | |
| Sales ... | 03/11/2024 | Criteser, Dylan | HAT | 15.00 | 15.00 | 15.00 |
| Sales ... | 03/17/2024 | Burr, Ryan Uniform Pur... | 2XL T-SHIRT | 32.00 | 32.00 | 47.00 |
| Total Miscellaneous Income | | | | | | |
| Total Income | | | | | | |
| Expense | | | | | | |
| Capital Expense | | | | | | |
| Bill | 03/21/2024 | Linden-Peters Rural Cou... | FY 2021 ASSISTANCE FIREFIGHTER GRANT | 2,881.83 | 2,881.83 | 2,881.83 |
| Total Capital Expense | | | | | | |
| Communications | | | | | | |
| Bill | 03/18/2024 | AT&T | MONTHLY SERVICE | 324.35 | 324.35 | 324.35 |
| Check | 03/18/2024 | GoTo Communications, ... | MONTHLY SERVICE | 406.77 | 406.77 | 731.12 |
| Total Communications | | | | | | |
| Firefighter Safety Gear | | | | | | |
| Check | 03/10/2024 | Amazon | 8 X HIGH VISIBILITY FIREFIGHTER VEST | 154.24 | 154.24 | 154.24 |
| Check | 03/11/2024 | Amazon | 10 X HIGH VISIBILITY FIREFIGHTER VEST | 192.80 | 192.80 | 347.04 |
| Bill | 03/18/2024 | Western Fire Supply | VELOCITY COAT; VELOCITY TROUSER | 2,900.18 | 2,900.18 | 3,247.22 |
| Total Firefighter Safety Gear | | | | | | |
| Fuel | | | | | | |
| Credit... | 03/07/2024 | H & M Market | FUEL | 47.00 | 47.00 | 47.00 |
| Bill | 03/21/2024 | Valley Pacific Petroleum... | FUEL | 640.10 | 640.10 | 687.10 |
| Bill | 03/28/2024 | Valley Pacific Petroleum... | FUEL | 947.05 | 947.05 | 1,634.15 |
| Total Fuel | | | | | | |

Escalon Consolidated Fire Protection District
Profit & Loss Detail
 March 2024

12:59 PM
 04/08/24
 Cash Basis

| Type | Date | Name | Memo | Original Amou... | Paid Amo... | Balance |
|--|------------|-----------------------------|--------------------------------------|------------------|-------------|-----------|
| Health Insurance | | | | | | |
| Bill | 03/21/2024 | CaliforniaChoice Benefit... | APRIL 2024 | 11,809.97 | 11,809.97 | 11,809.97 |
| Bill | 03/28/2024 | Sun Life Financial | APRIL 2024 | 151.24 | 151.24 | 11,961.21 |
| Total Health Insurance | | | | | | |
| Household | | | | | | |
| Check | 03/09/2024 | Costco | 2 X CS SPORT DRINKS; FINISH TABS | 234.38 | 234.38 | 234.38 |
| Check | 03/10/2024 | Amazon | REFRIGERATOR WATER FILTER | 25.85 | 25.85 | 260.23 |
| Bill | 03/18/2024 | Strand Ace Hardware Inc. | 20PK AA BATTERIES | 23.77 | 23.77 | 284.00 |
| Bill | 03/18/2024 | Brady Industries | 1 CS SOAP DISPENSER | 13.96 | 13.96 | 297.96 |
| Bill | 03/18/2024 | Cal-State Fire & Safety ... | 15 FIRE EXTINGUISHERS CERTIFIED | 221.75 | 221.75 | 519.71 |
| Bill | 03/18/2024 | Brady Industries | ICS HAND SOAP; 1 CS BATH TISSUE | 267.49 | 267.49 | 787.20 |
| Check | 03/18/2024 | 1-800-FLOWERS | BC SILVA GET WELL FLOWERS | 120.65 | 120.65 | 907.85 |
| Bill | 03/19/2024 | Robert L. Buchwalter | JULY INVESTIGATION | 900.00 | 900.00 | 1,807.85 |
| Check | 03/19/2024 | Amazon | NO RECEIPT | 53.80 | 53.80 | 1,861.65 |
| Bill | 03/21/2024 | Sutter Gould Medical Fo... | EMPLOYEE LAB | 191.00 | 191.00 | 2,052.65 |
| Check | 03/21/2024 | Mar-Val Main Street Ma... | BOARD LUNCH - ALUM FOIL | 9.69 | 9.69 | 2,062.34 |
| Check | 03/21/2024 | Mar-Val Main Street Ma... | BOARD LUNCH | 186.62 | 186.62 | 2,248.96 |
| Bill | 03/22/2024 | Strand Ace Hardware Inc. | HICKORY WOOD CHIPS | 7.10 | 7.10 | 2,256.06 |
| Total Household | | | | | | |
| Maintenance | | | | | | |
| Bill | 03/18/2024 | Air Exchange, Inc | HOSE; ALL RAILS; ELBOWBRIDGE CLAMPS | 1,812.33 | 1,812.33 | 1,812.33 |
| Bill | 03/18/2024 | Air Exchange, Inc | 10FT TUBING; 10 FT TUBING; 2 COUPLER | 175.95 | 175.95 | 1,988.28 |
| Total Maintenance | | | | | | |
| Maintenance Structure & Grounds | | | | | | |
| Bill | 03/18/2024 | Mid Valley Plumbing | WALL HUNG LAUNDRY SINK | 150.00 | 150.00 | 150.00 |
| Bill | 03/18/2024 | Strand Ace Hardware Inc. | LINE TRIMR; KILLER WEED/GRASS | 84.02 | 84.02 | 234.02 |
| Bill | 03/18/2024 | Cole Concrete, Sawing ... | WASHING MACHINE DRILL HOLE | 425.00 | 425.00 | 659.02 |
| Bill | 03/18/2024 | Barton Overhead Door, I... | REPAIR SPRING | 1,350.00 | 1,350.00 | 2,009.02 |
| Total Maintenance Structure & Grounds | | | | | | |
| Office Expenses | | | | | | |
| Check | 03/15/2024 | United States Post Office | STAMPS | 68.00 | 68.00 | 68.00 |
| Bill | 03/18/2024 | Ricoh USA, Inc. COPIES | B&W 237; COLOR 1797 | 97.56 | 97.56 | 165.56 |

Escalon Consolidated Fire Protection District
Profit & Loss Detail
 March 2024

12:59 PM
 04/08/24
 Cash Basis

| Type | Date | Name | Memo | Original Amou... | Paid Amo... | Balance |
|--------------------------------------|------------|------------------------|---------------------------------|------------------|------------------|------------------|
| Bill | 03/18/2024 | Ricoh USA, Inc. | MONTHLY COPIER LEASE | 202.67 | 202.67 | 368.23 |
| Total Office Expenses | | | | | | |
| Professional Services | | | | | | |
| Bill | 03/18/2024 | Auriga Technology, LLC | MARCH MONTHLY SERVICE | 454.00 | 454.00 | 454.00 |
| Check | 03/18/2024 | Auriga Technology, LLC | MONTHLY SERVICE | 467.62 | 467.62 | 921.62 |
| Total Professional Services | | | | | | |
| Special Departmental Expenses | | | | | | |
| Check | 03/08/2024 | Zazzle | 100 - APP. DINNER INVITATIONS | 263.88 | 263.88 | 263.88 |
| Check | 03/28/2024 | Discount Mugs | APP. DINNER 100 X CUPS | 1,197.17 | 1,197.17 | 1,461.05 |
| Total Special Departmental Expenses | | | | | | |
| Utilities | | | | | | |
| Bill | 03/18/2024 | Gilton Solid Waste | MONTHLY SERVICE | 126.77 | 126.77 | 126.77 |
| Bill | 03/18/2024 | Alhambra | MONTHLY SERVICE | 230.22 | 230.22 | 356.99 |
| Bill | 03/18/2024 | PG&E 2 | STATION 2 | 109.20 | 109.20 | 466.19 |
| Bill | 03/18/2024 | PG&E 1 | STATION 1 | 1,507.49 | 1,507.49 | 1,973.68 |
| Bill | 03/18/2024 | City of Escalon | MONTHLY SERVICE | 209.25 | 209.25 | 2,182.93 |
| Check | 03/18/2024 | Gilton Solid Waste | MONTHLY SERVICE | 126.77 | 126.77 | 2,309.70 |
| Check | 03/26/2024 | Conexwest | MONTHLY STORAGE CONTAINER LEASE | 85.12 | 85.12 | 2,394.82 |
| Bill | 03/28/2024 | Verizon Wireless | MONTHLY SERVICE | 120.44 | 120.44 | 2,515.26 |
| Bill | 03/30/2024 | DIRECTV | MONTHLY SERVICE | 176.24 | 176.24 | 2,691.50 |
| Total Utilities | | | | | | |
| Total Expense | | | | 32,151.29 | 32,151.29 | 32,151.29 |
| Net Ordinary Income | | | | -31,103.79 | -31,103.79 | -31,103.79 |
| Other Income/Expense | | | | | | |
| Other Income | | | | | | |
| Interest Credit | | | | | | |
| Deposit | 03/29/2024 | | Interest | 1,196.51 | 1,196.51 | 1,196.51 |
| Total Interest Credit | | | | | | |

12:59 PM
04/08/24
Cash Basis

Escalon Consolidated Fire Protection District
Profit & Loss Detail
March 2024

| Type | Date | Name | Memo | Original Amou... | Paid Amo... | Balance |
|------|------|--------------------|------|------------------|-------------------|-------------------|
| | | Total Other Income | | | 1,196.51 | 1,196.51 |
| | | Net Other Income | | | 1,196.51 | 1,196.51 |
| | | Net Income | | | -29,907.28 | -29,907.28 |

Escalon Consolidated Fire Protection District
Profit & Loss Budget vs. Actual
 July 2023 through March 2024

| | Jul '23 - Mar 24 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|----------------------|----------------------|----------------------|--------------|
| Ordinary Income/Expense | | | | |
| Expense | | | | |
| Cafeteria Plan Medical | 0.00 | 7,200.00 | -7,200.00 | 0.0% |
| Capital Expense | 67,996.10 | 128,354.00 | -60,357.90 | 53.0% |
| Communications | 24,595.58 | 41,000.00 | -16,404.42 | 60.0% |
| Contingencies | 0.00 | 70,000.00 | -70,000.00 | 0.0% |
| Employee Expenses | 0.00 | 989,715.00 | -989,715.00 | 0.0% |
| Fire Prevention | 2,920.29 | 3,500.00 | -579.71 | 83.4% |
| Firefighter Safety Gear | 14,103.01 | 16,500.00 | -2,396.99 | 85.5% |
| Fuel | 15,706.91 | 16,200.00 | -493.09 | 97.0% |
| Health Insurance | 111,467.21 | 140,000.00 | -28,532.79 | 79.6% |
| Household | 21,118.94 | 28,000.00 | -6,881.06 | 75.4% |
| Insurance Casualty | 28,631.91 | 26,000.00 | 2,631.91 | 110.1% |
| Maintenance | 18,003.83 | 30,000.00 | -11,996.17 | 60.0% |
| Maintenance Structure & Grounds | 4,625.83 | 8,000.00 | -3,374.17 | 57.8% |
| Medi-Care | 0.00 | 10,295.00 | -10,295.00 | 0.0% |
| Memberships | 7,298.44 | 2,200.00 | 5,098.44 | 331.7% |
| Miscellaneous Expense | 232.09 | 2,000.00 | -1,767.91 | 11.6% |
| New Equipment | 289.85 | 9,000.00 | -8,710.15 | 3.2% |
| Office Expenses | 5,291.69 | 10,000.00 | -4,708.31 | 52.9% |
| Overtime | 0.00 | 64,000.00 | -64,000.00 | 0.0% |
| Professional Services | 13,841.42 | 30,000.00 | -16,158.58 | 46.1% |
| Publications and Legal Notices | 0.00 | 500.00 | -500.00 | 0.0% |
| Retirement | 84,095.80 | 67,200.00 | 16,895.80 | 125.1% |
| Salaries | 650,088.84 | 646,000.00 | 4,088.84 | 100.6% |
| Small Tools & Equipment | 14,875.90 | 7,000.00 | 7,875.90 | 212.5% |
| Social Security (FICA) | 0.00 | 44,020.00 | -44,020.00 | 0.0% |
| Special Accounting Reports | 13,204.14 | 2,000.00 | 11,204.14 | 660.2% |
| Special Departmental Expenses | 1,461.05 | 6,000.00 | -4,538.95 | 24.4% |
| Structure Improvements | 288.34 | 7,000.00 | -6,711.66 | 4.1% |
| Tax Administration Charges | 0.00 | 21,000.00 | -21,000.00 | 0.0% |
| Taxes & Assessments | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Training & Transportation | 1,785.27 | 13,000.00 | -11,214.73 | 13.7% |
| Unemployment Comp EDD | 0.00 | 11,000.00 | -11,000.00 | 0.0% |
| Utilites | 23,841.52 | 19,000.00 | 4,841.52 | 125.5% |
| Workers Compensation Insurance | 41,972.50 | 74,000.00 | -32,027.50 | 56.7% |
| Total Expense | 1,167,736.46 | 2,550,684.00 | -1,382,947.54 | 45.8% |
| Net Ordinary Income | -1,167,736.46 | -2,550,684.00 | 1,382,947.54 | 45.8% |
| Other Income/Expense | | | | |
| Other Expense | | | | |
| Grants | | | | |
| Special District COVID-19 Relie | 24,603.32 | 490,090.50 | -465,487.18 | 5.0% |
| Total Grants | 24,603.32 | 490,090.50 | -465,487.18 | 5.0% |
| Total Other Expense | 24,603.32 | 490,090.50 | -465,487.18 | 5.0% |
| Net Other Income | -24,603.32 | -490,090.50 | 465,487.18 | 5.0% |
| Net Income | -1,192,339.78 | -3,040,774.50 | 1,848,434.72 | 39.2% |

Chief's Report

April 2024

Emergency Responses

March 2024

- Medical Aid 66
- Public Service Assist 7
- Vehicle Accidents 8
- Vegetation Fires 1
- Structure Fires 0
- Vehicle Fires 0
- Other Incidents 10

○ Total For Month: 92

Total Mar 23: 111

○ Total for 2024: 288

Total for 2023: 288

C-Shift Monthly Report
Training Division and Reserve/Volunteer Program

March Drills

| | | |
|---------|---------------------------|-------------------|
| 3-5-24 | EMT Skills Review | (10 participants) |
| 3-14-24 | Every 15 Minutes | (11 participants) |
| 3-21-24 | Attack lines and Pump Ops | (10 participants) |

We have 4 new reserve candidates going through backgrounds and medical exams.

We received our mobile radios and will be looking to install them in April to sync with moving our radio traffic to Command 6.

Our second round of portable grant money has been approved and we have ordered 5 additional radios and several charging accessories. We are currently just waiting for the equipment to be delivered.

Prevention:

Fire Prevention: March saw limited Fire Prevention work as new business licenses are issued by the City in April. Inspections and Weed Abatement should ramp up activity this month. We will also be out at the farmers market with an informational table.

Three new businesses have opened this past month. A thrift store has opened in the old video rental location on Jackson Ave. Noble Transmissions has opened on Main Street, and 2win Auto Sales has opened in the old Ford lot.

Apparatus and Equipment

- E 1-1 went to Burn's Truck & Trailer for diagnostics and new EGR valve.
- 2010 Expedition went to McDowell & Davis for a power window problem.

Buildings and Grounds

- Nothing to report.

San Joaquin County Fire Chief's Association

- Meeting 4-4-24, general business.

San Joaquin County Radio Users Group

- Meeting 3-20-24, general business and election of officers.

Miscellaneous

- The Appreciation Dinner is scheduled for Friday, April 26 at the Escalon Azores Band Hall.
- The Lexipol policy manual project continues to move forward. Sixty policies have been "dropped" as of April 4.
- Police Chief Gus Flores officially retired April 4. Sergeant Anthony Hardgraves has assumed the duties of Interim Police Chief.