

Escalon Consolidated Fire
Protection District

1749 Coley Avenue
Escalon, CA 95320
Phone 209-838-7500
Fax 209-838-3926



Board of Directors

Joe Camara, Board Chairperson
Laura Catrina, Vice Chairperson
Mikey Schilber, Secretary
Mark Paulsen, Director
Terry Pinheiro, Director

Rick Mello, Fire Chief

**ESCALON CONSOLIDATED FIRE
PROTECTION DISTRICT
BOARD OF DIRECTOR'S MINUTES
JANUARY 2021**

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 4:05 p.m. on January 14, 2021. Directors present Joe Camara, Laura Catrina, Mickey Schilber, Mark Paulsen and Terry Pinheiro. Others present, Chief Rick Mello, Administrative Assistant Katy House, Battalion Chief Joe Pelot, Firefighter Engineer Ryan Burr and Reserve Firefighter Louis Roach. Public in attendance was Steve Reichmuth.

Minutes for the meeting on December 10, 2020 were approved on a motion by Director Catrina and a second by Director Camara.

November bills in the amount of \$54,013.01 were approved to be paid on a motion by Director Schilber and a second by Director Catrina.
5-AYES and 0-NAYES 0-ABSENT

December bills in the amount of \$30,151.66 were approved to be paid on a motion by Director Schilber and a second by Director Catrina.
5-AYES and 0-NAYES 0-ABSENT

OLD BUSINESS:

- A. No old business

NEW BUSINESS:

- A. Election of Officers
- a. The Officers were approved on a motion Director Schilber and a second by Director Paulsen.
 - Joe Camara - Chairperson
 - Laura Catrina - Vice Chairperson
 - Mickey Schilber - Secretary
- B. Schedule Ethics & Sexual Harassment Training
- a. Given by Cal Association Employers
 - b. To be taken 6 months after taking office and every 2 years thereafter.
 - c. Research portal setup for remote access

C. Active 911 / Emergency Reporting Access – Director Paulsen

- a. Majority not in favor

D. Out of County Assistance – Director Camara

- a. Tabled
- b. Director Camara requested that a Battalion Chief see if any Reserve or Volunteer's were interested and to obtain a count.

E. Station 1 Radio Tower – Director Pinheiro

- a. Director Paulsen will bring information regarding tower assessment to the next meeting.

F. Chief's Report – December 2020

- Status of Fire Department
 - 94 calls for the month and 1057 for 2020.
- Training Division and Reserve/Volunteer Program
 - 11-3-2020 Confined Space Training Review (7 participants)
 - 11-11-2020 Hose Evolutions and 24' Ladder Drills (8 participants)
 - 11-20-2020 Vacuum Splints and Small Motor Review (6 participants)
 - Discussed with Battalion Chiefs needs and wants for 2021 training calendar. Due to COVID-19 there is a lack of fire academies being offered so the discussion of sending out flyers to MJC, Escalon High School and New Jerusalem School (All offer fire science classes). The flyer was sent out to these locations and we are beginning to see some applications.
- Fire Prevention
 - November marked our Annual Smoke Detector Battery Exchange Program. The program replaces batteries for the elderly and disabled person within the District. This year we had twenty-five residents signed up. We conducted four business inspections; one was change in ownership, one conditional permit was modified to a long-term use permit and two new businesses.
- Apparatus and Equipment
 - WT 1-1 repairs were completed by Hogan Manufacturing. The water tank was welded and sealed.
 - E 1-1 went to Righetti's in Stockton for a plugged EGR.
 - E1-2 went to Righetti's for a misfire. They replaced on injector and a fuel control module.
 - R 1-1 was having difficulty keeping the batteries charged, a new battery charger was installed and the problem appears to be resolved.

- Buildings and Grounds
 - We are continuing to gather information and bids for the bathroom addition and remodel project.
 - Two new lights have been installed in the breeze way of the station. We purchased the lights and Hogan Manufacturing provided labor and materials.
- San Joaquin County Fire Chief's Association
 - Meeting 12-2-20, meeting cancelled.
- San Joaquin County Radio Users Group
 - Meeting 11-18-20, meeting cancelled.
- Miscellaneous
 - The annual Christmas Toy Drive giveaway will take place on Monday, December 21, at a time to be announced. Due to COVID-19 restrictions the distribution will be a drive through format. This year we have a total of 39 families with 121 kids.
 - Escalon Fire personnel were given the opportunity to volunteer for the "jumpstart" phase of COVID-19 vaccines offered by San Joaquin County EMS/Public Health. One of our personnel volunteered and has received the first of two injections.

G. Chief's Report – January 2021

- Status of Fire Department
 - 107 calls for the month and 1164 for 2020.
- Training Division and Reserve/Volunteer Program
 - 12-1-2020 Drill (Annual Year Review and BBQ)
 - 12-9-2020 Drill (Hazmat Review and Meeting)
 - 12-17-2020 Drill (Water Supply and Pumping OPs)
 - With the continued issues the with pandemic most fire academies have been put on hold. Because of this it has been difficult to find qualified people for the reserve/volunteer program. It has been decided to lower the qualifications and to provide the required training. We have received 10 applications and will be interviewing on January 14.
- Fire Prevention
 - Received new business license application for new ownership of Escalon Gold Course. Annual Facility Inspection Checklist has been completed; any deficiencies were addressed and corrected. Driveway access road approval completed for a new construction on Sexton Road. Installation of two smoke detectors for a senior resident.
- Apparatus and Equipment
 - Nothing to report.

- Buildings and Grounds
 - Nothing to report.
- San Joaquin County Fire Chief's Association
 - Meeting 1-6-21, general business (via Web-Ex).
- San Joaquin County Radio Users Group
 - Meeting 12-16-20, meeting cancelled.
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- Miscellaneous
 - The annual Christmas Toy Drive giveaway will take place on Monday, December 21, at a time to be announced. Due to COVID-19 restrictions the distribution will be a drive through format. This year we have a total of 39 families with 121 kids.
 - Chief Mello attended a virtual labor law updated conducted by Terpstra-Henderson on Thursday, December 17.
 - The annual Christmas tree pickup on January 9 resulted in 230 trees sent to Lionudakis. BC Moe Silva has overseen this program the last several years.
 - Cal OES has teamed with the state EMS authority to deploy fire service Paramedics and EMT's to assist with the COVID hospital surge. The San Joaquin EMS Agency has authorized hospitals in San Joaquin County to employ and utilize Paramedics and EMT's. (attached)
 - We have begun the process of submitting for the current Assistance to Firefighters Grant (AFG). Once again, we are submitting for twenty-six portable radios at a total cost of \$81,330.35, of which our five-percent match would be \$4,065.52 we are also expectation to join a regional SCBA grant hosted by Lathrop-Manteca Fire District.
 - The District's new website went live in December. The address remains www.escalonfire.com. All the historical information from the old website have been archived.

H. Public Comment

- a. No public comment.

I. Closed Session

- a. Discuss Department Chain of Command
- b. Develop procedure for Employee grievances

DATED: 2-11-2021

Respectfully submitted,

ATTEST: 