

Escalon Consolidated Fire
Protection District

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Board of Directors

Joe Camara, Board Chairperson
Laura Catrina, Vice Chairperson
Mikey Schilber, Secretary
Mark Paulsen, Director
Terry Pinheiro, Director

Rick Mello, Fire Chief

**ESCALON CONSOLIDATED FIRE
PROTECTION DISTRICT
BOARD OF DIRECTOR'S MINUTES
JULY 2021**

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 4:00 p.m. on July 8, 2021. Directors present Joe Camara, Laura Catrina, Mark Paulsen and Terry Pinheiro. Others present Fire Chief Rick Mello, Administrative Assistant Katy House, Battalion Chief Joe Pelot, Firefighter Dave Velasco and Volunteer Firefighter Fabricio Gallo. Director Mickey Schilber later joined the meeting at 4:17 p.m.

Minutes for the meeting on June 10, 2021 were approved on a motion by Director Catrina and a second by Director Paulsen.
4-AYES 0-NAYES 1-ABSENT

June bills in the amount of \$24,844.80 were approved to be paid on a motion by Director Pinheiro and a second by Director Catrina.
4-AYES 0-NAYES 1-ABSENT

COMMUNICATIONS:

- A. None

OLD BUSINESS:

- A. Radio Tower Survey – Director Paulsen
a. No information was presented.
b. Tabled until next meeting.

NEW BUSINESS:

- A. Discuss setting final completion date for employee handbook – Director Pinheiro
a. September 1st or before.
- B. Status of Ethics and Sexual Harassment Training. – Director Camara
a. Still waiting on a few Board Members to complete the training by next week.
- C. Disposition of 2010 Ford Expedition.
a. Chief Mello to find any interests in the purchase of the 2010 Ford Expedition.

- D. Final Budget
- a. The final budget was approved on a motion by Director Schilber and a second by Director Pinheiro.
5-AYES 0-NAYES 0-ABSENT
- E. Chief's Report – June 2021
- Status of Fire Department
 - 100 calls for the month and 549 for 2021.
 - Training Division and Reserve/Volunteer Program
 - June Drills
 - 6-1-2021 Scene Preservation Fire Investigation (12 Participants)
 - 6-9-2021 Water Supply (11 Participants)
 - 6-17-2021 Station and Equipment Maintenance (11 Participants)
 - June is our Anti-Harassment month and Anti-Harassment training (SB1343) was assigned for all line staff on Target Solutions. Anti-Harassment training for supervisors (SB1343/AB1825) was assigned to anyone that may act in capacity of a supervisor.
 - The seasonal program is going well. We have 10 reserves and volunteers that are eager to fill the calendar.
 - I am looking to schedule a Hazardous Materials First Responder Operations class in September or October. I have reached out to Escalon PD and Escalon Ambulance and they have both said they would be interested and sending personnel.
 - We will be sponsoring a Driver/Operator class in January that will be taught in house. We will contact local departments and see if they have personnel interested in attending.
 - Prevention
 - One property for weed abatement forwarded to the Fire Warden's Office. One new business was inspected at 1346 St. Clair. Completed questionnaire for the City of Escalon for updated Municipal Service Review (MSR).
 - Apparatus and Equipment
 - E 1-1 went to Burn's Truck and Trailer for annual service.
 - R 1-1 went to McDowell and Davis for A/C repair.
 - R 1-1 and E 1-2 went to McDowell and Davis for A/C charge.
 - Buildings and Grounds
 - Nothing to report.

- San Joaquin County Fire Chief's Association
 - Meeting 7-7-21, general business.

- San Joaquin County Radio Users Group
 - Meeting 6-16-21, general business.

- Miscellaneous
 - Boat 1-1 performed its first official rescue on June 27th, transporting three subjects stranded on the Salida side of the river.

 - In spite of another July 4th full of many illegal fireworks, there was only one firework related incident, an approximately ½ acre vegetation fire on McBride Avenue caused by bottle rockets.

 - We are schedule to receive the Lucas Device from San Joaquin County EMS Agency on Wednesday, July 7th.

F. Public Comment

- a. No public comment.

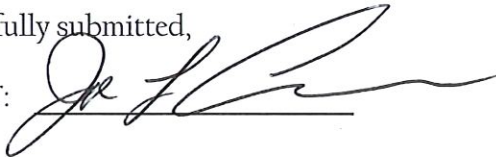
G. Closed Session

- a. Follow up on personnel issues. -Director Paulsen
- b. Update on progress on employee job descriptions and/or agreements. -Director Paulsen

DATED: 8-12-21

Respectfully submitted,

ATTEST:



A handwritten signature in cursive script, appearing to read 'J. Paulsen', is written over a horizontal line.