

Escalon Consolidated Fire  
Protection District

1749 Coley Avenue  
Escalon, CA 95320  
Phone 209-838-7500  
Fax 209-838-3926



Board of Directors

Joe Camara, Board Chairperson  
Laura Catrina, Vice Chairperson  
Mikey Schilber, Secretary  
Mark Paulsen, Director  
Terry Pinheiro, Director

Rick Mello, Fire Chief

Post Date: May 10, 2021

Board of Directors Meeting  
1531 1<sup>st</sup> Street  
May 13, 2021 at 4 P.M.

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BEFORE THE BOARD OF DIRECTORS OF ESCALON CONSOLIDATED FIRE  
PROTECTION DISTRICT

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ROLL CALL:

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APPROVAL OF MINUTES:

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BILLS: Bills for the month of April in the amount of \$61,868.29.

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COMMUNICATIONS:

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BOARD AGENDA

Old Business:

- A. Bathroom Remodel Addition

New Business:

- A. Proposal for Tower Engineering Study (via email) – Director Paulsen
- B. Sexual Harassment Training for Board Members
- C. Chief's Report
- D. Public Comment
- E. Closed Session
  - a. No closed session

**COVID-19 Guidelines**

**Due to COVID-19 the following guidelines will be utilized**

- Social distancing guidelines will be followed during all portions of the meeting
- In the event social distancing cannot be met, the meeting will be moved to a larger location or canceled/postponed
- All in attendance will be required to monitor and record their temperature upon entering the building and upon exiting the building
- Hand sanitizer and face coverings will be provided.
- Board members may attend the meeting virtually if desired.

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ESCALON CONSOLIDATED FIRE  
PROTECTION DISTRICT  
BOARD OF DIRECTOR'S MINUTES  
APRIL 2021

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Laura Catrina at 4:09 p.m. on April 8, 2021. Directors present Laura Catrina, Mickey Schilber and Terry Pinheiro. Directors absent were Joe Camara and Mark Paulsen. Others present Fire Chief Rick Mello, Administrative Assistant Katy House, Battalion Chief Joe Pelot, Firefighter Engineer Ryan Burr.

Minutes for the meeting on March 11, 2021 were approved on a motion by Director Schilber and a second by Director Pinheiro.  
3-AYES 0-NAYES 2-ABSENT

March bills in the amount of \$56,960.89 were approved to be paid on a motion by Director Schilber and a second by Director Pinheiro.  
3-AYES 0-NAYES 2-ABSENT

COMMUNICATIONS:

- A. Ayer Tower
  - a. Email received by CEO Mathew Ford explaining temporary versus permanent station tower.

OLD BUSINESS:

- A. Bathroom Remodel Addition
  - a. No bids
  - b. Original bid backed out

NEW BUSINESS:

- A. Proposal for Tower Engineering Study – Director Paulsen
  - a. No proposal presented at this time.
- B. Chief's Report – April 2021
  - Status of Fire Department
    - 81 calls for the month and 239 for 2021.



- Training Division and Reserve/Volunteer Program
  - March Drills
    - 3-2-2021 Annual CPR Training (12 Participants)
    - 3-10-2021 Water Rescue Training (14 Participants)
    - 3-13-2021 Boat Training (Saturday) (20 Participants)
    - 3-18-2021 SCBA Training (12 Participants)
  
  - In preparation for the upcoming hot weather we did water rescue training and got the group familiar with the boat. We have begun the training with the new probationary firefighters. Their training in addition to the regular monthly training is on Wednesdays and Thursdays and every other Saturday. We have lost one of the new firefighters due to other commitments by the remaining 6 are coming along nicely. The plan is to get them the basic training and to hopefully have them ready to start working shifts by the middle or end of April. They will continue with their probationary training even after they have been put online.
  
- \* No Reserve and Volunteer numbers because of the early report due dates.
  
- Prevention
  - We have received one permit for a building modification at 1481 Ullrey for the addition of more office space. One application for Big Daddy Hot Dog food cart to be in use behind the Valley Inn. One application for TPG Motorsports at the 2000 block of McHenry.
  
- Apparatus and Equipment
  - The 2021 Ford Expedition was completed by Emergency Vehicle Outfitters (EVO) in Elk Grove and is now in service.
  
  - WT 1-2 is currently at Burns Truck and Trailer for service and repairs.
  
- Buildings and Grounds
  - Nothing to report.
  
- San Joaquin County Fire Chief's Association
  - Meeting 4-7-21, meeting canceled.
  
- San Joaquin County Radio Users Group
  - Meeting 3-17-21, general business.
  
- Miscellaneous
  - San Joaquin County EMS received forty-seven Lucas Devices (CPR Device) via CARES monies received by San Joaquin County. It is their intent to place them on first responder vehicles in the county. We will receive at least one, but have requested two. The timeline looks like summer or early fall.

- C. Public Comment
- a. No public comment.

D. Closed Session

- a. Request documents for pay agreements with Paid Staff, Reserves and Volunteers.  
- Director Paulsen

DATED: \_\_\_\_\_

Respectfully submitted,

ATTEST: \_\_\_\_\_

Escalon Consolidated Fire Protection District  
**Profit & Loss Detail**  
 April 2021

11:17 AM  
 05/10/21  
 Cash Basis

Type	Date	Name	Memo	Original Amount	Paid Amount	Balance
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>Fire Facility Fee</b>						
Deposit	04/30/2021	City of Escalon	JAN-MAR	1,802.72	1,802.72	1,802.72
<b>Total Fire Facility Fee</b>						
<b>Miscellaneous Income</b>						
Sales ...	04/30/2021	Stubbert, Joshua Uniform...	T-SHIRT	32.00	32.00	32.00
Sales ...	04/30/2021	Stubbert, Joshua Uniform...	LONG SLEEVE	18.00	18.00	50.00
Sales ...	04/30/2021	Stubbert, Joshua Uniform...	HAT	12.00	12.00	62.00
Sales ...	04/30/2021	Stubbert, Joshua Uniform...	SWEATSHIRT	20.00	20.00	82.00
Sales ...	04/30/2021	Stubbert, Joshua Uniform...	HOODIE	25.00	25.00	107.00
Sales ...	04/30/2021	Bohannon, Cassidy Unifo...	LONG SLEEVE	54.00	54.00	161.00
Sales ...	04/30/2021	Hardman, Andrew	T-SHIRT	32.00	32.00	193.00
Sales ...	04/30/2021	Hardman, Andrew	LONG SLEEVE	36.00	36.00	229.00
Sales ...	04/30/2021	Christensen, Kaden	T-SHIRT	16.00	16.00	245.00
Sales ...	04/30/2021	Christensen, Kaden	LONG SLEEVE	18.00	18.00	263.00
Sales ...	04/30/2021	Rodriguez, Nathan	T-SHIRT	16.00	16.00	279.00
Deposit	04/30/2021	Misc.	BLUE ADDRESS SIGN	20.00	20.00	299.00
<b>Total Miscellaneous Income</b>						
				299.00	299.00	299.00
<b>Report Request Fee</b>						
Deposit	04/30/2021	LexisNexis	2021-154	15.00	15.00	15.00
<b>Total Report Request Fee</b>						
				15.00	15.00	15.00
<b>Total Income</b>						
				2,116.72	2,116.72	2,116.72
<b>Expense</b>						
<b>Communications</b>						
Bill	04/08/2021	Joint Radio Users Group ...	DISP.FEE W/EMS;DISP.FEE w/OEMS;MEMBERFEE	1,845.38	1,845.38	1,845.38
Bill	04/26/2021	Verizon Wireless	MONTHLY SERVICE	79.52	79.52	1,924.90
Bill	04/26/2021	Joint Radio Users Group ...	DISP.FEE W/EMS;DISP.FEE w/OEMS;MEMBERFE	1,858.89	1,858.89	3,783.79
Bill	04/26/2021	AT&T	MONTHLY SERVICE	196.44	196.44	3,980.23
<b>Total Communications</b>						
				3,980.23	3,980.23	3,980.23
<b>Contingencies</b>						
Bill	04/01/2021	San Joaquin County	2020 ELECTION	23,986.43	23,986.43	23,986.43



Escalon Consolidated Fire Protection District  
**Profit & Loss Detail**  
 April 2021

11:17 AM  
 05/10/21  
 Cash Basis

Type	Date	Name	Memo	Original Amount	Paid Amount	Balance
<b>Total Contingencies</b>						
<b>Firefighter Safety Gear</b>						
Check	04/14/2021	Iatron, Inc.	2 - BLANK WRITABLE TAG SETS	15.15	15.15	15.15
Bill	04/19/2021	L.N. Curtis and Sons	HELMET CUSHION, HEADBAND AND LINER	60.39	60.39	75.54
<b>Total Firefighter Safety Gear</b>						
<b>Fuel</b>						
Credit...	04/05/2021	Flying J	FUEL	41.00	41.00	41.00
Credit...	04/12/2021	Flying J	FUEL	49.00	49.00	90.00
Bill	04/19/2021	Valley Pacific Petroleum ...	FUEL	385.08	385.08	475.08
Credit...	04/20/2021	Flying J	FUEL	37.00	37.00	512.08
Credit...	04/22/2021	Flying J	FUEL	38.50	38.50	550.58
Bill	04/26/2021	Valley Pacific Petroleum ...	FUEL	410.28	410.28	960.86
Credit...	04/28/2021	Flying J	FUEL	39.00	39.00	999.86
<b>Total Fuel</b>						
<b>Health Insurance</b>						
Bill	04/08/2021	CaliforniaChoice Benefit ...	MAY 2021	9,039.13	9,039.13	9,039.13
Bill	04/19/2021	Sun Life Financial	MAY 2021	151.24	151.24	9,190.37
Bill	04/19/2021	Premier Access	MAY 2021	1,065.18	1,065.18	10,255.55
<b>Total Health Insurance</b>						
<b>Household</b>						
Bill	04/19/2021	Occu-Med, Ltd.	8 - NEW RESERVE/VOLUNTEER EXAMS	472.00	472.00	472.00
Bill	04/19/2021	Central Sanitary Supply	TOILET PAPER	62.41	62.41	534.41
Bill	04/19/2021	Merlin Graphics	UNIFORM RESTOCK	273.87	273.87	808.28
Bill	04/19/2021	Alhambra	MONTHLY SERVICE	156.04	156.04	964.32
Bill	04/19/2021	Redi Mark	2 - 2X10 NAME PLATE	25.98	25.98	990.30
Bill	04/19/2021	Redi Mark	1 - 2X10 NAME PLATE	13.99	13.99	1,004.29
Check	04/25/2021	Costco	STATION WATER	123.38	123.38	1,127.67
Check	04/26/2021	Family Dollar	2 - 8OCT LYSOL WIPES	10.88	10.88	1,138.55
Check	04/28/2021	Woodbridge Florist	RAYMOND ENGEL FUNERAL FLOWERS	121.55	121.55	1,260.10
Bill	04/30/2021	Merlin Graphics	MEMORIAL UNIFORM TSHIRTS	1,212.40	1,212.40	2,472.50
Check	04/30/2021	Amazon	PURCHASE ERROR	7.99	7.99	2,480.49
<b>Total Household</b>						
<b>Maintenance</b>						
<b>Total Household</b>						
				999.86	999.86	999.86
				10,255.55	10,255.55	10,255.55
				472.00	472.00	472.00
				62.41	62.41	534.41
				273.87	273.87	808.28
				156.04	156.04	964.32
				25.98	25.98	990.30
				13.99	13.99	1,004.29
				123.38	123.38	1,127.67
				10.88	10.88	1,138.55
				121.55	121.55	1,260.10
				1,212.40	1,212.40	2,472.50
				7.99	7.99	2,480.49
				2,480.49	2,480.49	2,480.49

Escalon Consolidated Fire Protection District  
**Profit & Loss Detail**  
 April 2021

11:17 AM  
 05/10/21  
 Cash Basis

Type	Date	Name	Memo	Original Amount	Paid Amount	Balance
Bill	04/08/2021	Strand Ace Hardware Inc.	4- WRAP-IT JUMBO	30.13	30.13	30.13
Bill	04/08/2021	Strand Ace Hardware Inc.	WRAP-IT XLARGE	4.95	4.95	35.08
Bill	04/08/2021	True Value Hardware	GALV 1/8 X 3' NIPPLE	1.07	1.07	36.15
Bill	04/26/2021	L.N. Curtis and Sons	WT 1-1 PORTABLE TANK	1,595.85	1,595.85	1,632.00
Bill	04/30/2021	Burton's Fire, Inc.	POWER REGULATOR RH-OFFICER	215.50	215.50	1,847.50
Total Maintenance						
Maintenance Structure & Grounds						
Check	04/13/2021	Amazon	3 - CAR DUSTER	38.70	38.70	38.70
Bill	04/30/2021	Strand Ace Hardware Inc.	PAINTERS TAPE; SPRYPNT FOR LOCKERS	24.52	24.52	63.22
Bill	04/30/2021	Strand Ace Hardware Inc.	SPRYPNT FOR LOCKERS	8.90	8.90	72.12
Total Maintenance Structure & Grounds						
Office Expenses						
Bill	04/08/2021	Ricoh USA, Inc. COPIES	BW 504 ; COLOR 1154	65.53	65.53	65.53
Bill	04/08/2021	STAPLES	PUFFS PLUS TISSUE; PILOT PEN W/REFILLS; MOUSE; COFFEE CR...	206.23	206.23	271.76
Bill	04/19/2021	Ricoh USA, Inc.	COPIER LEASE	202.67	202.67	474.43
Total Office Expenses						
Small Tools & Equipment						
Bill	04/08/2021	Life-Assist	NITRILE EXAM GLOVE IG; CANISTER W/ TUBING; VACUUM TUB...	614.61	614.61	614.61
Total Small Tools & Equipment						
Structure Improvements						
Check	04/30/2021	Conexwest	STORAGE LEASE	85.12	85.12	85.12
Total Structure Improvements						
Training & Transportation						
Bill	04/26/2021	Strand Ace Hardware Inc.	LOCK FOR TRAINING GROUNDS	20.46	20.46	20.46
Total Training & Transportation						
Utilities						
Bill	04/08/2021	Giltron Solid Waste	MONTHLY SERVICE	74.09	74.09	74.09
Bill	04/19/2021	DIRECTV	MONTHLY SERVICE	150.99	150.99	225.08
Bill	04/19/2021	PG&E 1	MONTHLY SERVICE	831.54	831.54	1,056.62
Bill	04/19/2021	PG&E 2	MONTHLY SERVICE	42.35	42.35	1,098.97

Escalon Consolidated Fire Protection District  
**Profit & Loss Detail**  
 April 2021

11:17 AM  
 05/10/21  
 Cash Basis

Type	Date	Name	Memo	Original Amount	Paid Amount	Balance
Bill	04/26/2021	Charter Communications	MONTHLY SERVICE	124.98	124.98	1,223.95
		Total Utilities			1,223.95	1,223.95
Bill	04/01/2021	Workers Compensation Insurance Fire Agencies Self Insuran...	4/1/21-6/30/21, 4TH QUARTER	15,752.00	15,752.00	15,752.00
		Total Workers Compensation Insurance			15,752.00	15,752.00
		<b>Total Expense</b>			<b>61,868.29</b>	<b>61,868.29</b>
		Net Ordinary Income			-59,751.57	-59,751.57
		Other Income/Expense				
		Other Income				
		Interest Credit				
Deposit	04/30/2021		Interest	82.39	82.39	82.39
		Total Interest Credit			82.39	82.39
		Total Other Income			82.39	82.39
		Net Other Income			82.39	82.39
		Net Income			-59,669.18	-59,669.18



Escalon Consolidated Fire Protection District  
**Profit & Loss Budget vs. Actual 2020**  
July 2020 through April 2021

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Expense				
Auditor Direct Assessment	0.00	0.00	0.00	0.0%
Cafeteria Plan Medical	0.00	3,600.00	-3,600.00	0.0%
Capital Expense	70,085.06	152,242.70	-82,157.64	46.0%
Communications	32,732.95	36,000.00	-3,267.05	90.9%
Contingencies	23,986.43	65,000.00	-41,013.57	36.9%
Employee Expenses	0.00	854,750.00	-854,750.00	0.0%
Fire Prevention	1,316.22	2,500.00	-1,183.78	52.6%
Firefighter Safety Gear	14,032.79	13,500.00	532.79	103.9%
Fuel	10,313.53	15,000.00	-4,686.47	68.8%
Health Insurance	99,713.05	122,000.00	-22,286.95	81.7%
Household	15,436.21	22,000.00	-6,563.79	70.2%
Insurance Casualty	24,215.00	25,000.00	-785.00	96.9%
Maintenance				
WT 1-2	3,260.91			
Maintenance - Other	26,051.88	25,000.00	1,051.88	104.2%
<b>Total Maintenance</b>	<b>29,312.79</b>	<b>25,000.00</b>	<b>4,312.79</b>	<b>117.3%</b>
Maintenance Structure & Grounds	3,299.97	8,000.00	-4,700.03	41.2%
Medi-Care	0.00	8,900.00	-8,900.00	0.0%
Memberships	2,145.00	2,200.00	-55.00	97.5%
Miscellaneous Expense	5.00	2,000.00	-1,995.00	0.3%
New Equipment	641.78	7,500.00	-6,858.22	8.6%
Office Expenses	6,459.60	10,000.00	-3,540.40	64.6%
Overtime	0.00	55,000.00	-55,000.00	0.0%
Professional Services	16,703.24	20,000.00	-3,296.76	83.5%
Publications and Legal Notices	0.00	500.00	-500.00	0.0%
Retirement	71,936.89	58,700.00	13,236.89	122.6%
Salaries	603,594.56	558,500.00	45,094.56	108.1%
Small Tools & Equipment	7,383.39	7,000.00	383.39	105.5%
Social Security (FICA)	0.00	38,050.00	-38,050.00	0.0%
Special Accounting Reports	4,374.18	2,000.00	2,374.18	218.7%
Special Departmental Expenses	1,352.26	6,000.00	-4,647.74	22.5%
Structure Improvements	2,655.33	5,000.00	-2,344.67	53.1%
Tax Administration Charges	0.00	17,000.00	-17,000.00	0.0%
Taxes & Assessments	0.00	1,000.00	-1,000.00	0.0%
Training & Transportation	520.46	12,000.00	-11,479.54	4.3%
Unemployment Comp EDD	0.00	10,000.00	-10,000.00	0.0%
Utilites	16,613.26	14,000.00	2,613.26	118.7%
Workers Compensation Insurance	67,444.00	68,000.00	-556.00	99.2%
<b>Total Expense</b>	<b>1,126,272.95</b>	<b>2,247,942.70</b>	<b>-1,121,669.75</b>	<b>50.1%</b>
<b>Net Ordinary Income</b>	<b>-1,126,272.95</b>	<b>-2,247,942.70</b>	<b>1,121,669.75</b>	<b>50.1%</b>
<b>Net Income</b>	<b>-1,126,272.95</b>	<b>-2,247,942.70</b>	<b>1,121,669.75</b>	<b>50.1%</b>



## Sales Quotation

Acct Rep: PAM JONES  
[www.silkecom.com](http://www.silkecom.com)

Quotation #: 107568

**SILKE COMMUNICATIONS SOLUTIONS**  
 919 International Way  
 Springfield, OR 97477

Date: 4/12/2021  
 Quote Valid For :  
 30 Days

To: ESCALON FIRE DEPARTMENT  
 1749 COLEY AVE

Telephone: 541-687-1611

ESCALON CA 95320

Tel: 209-838-7500

Fax:

Contact: MARK PAULSEN

Qty	Description	Unit Price	Total
1.00	*LABOR-CASURV/E CA SURVEYING/ENGINEERING	\$3,500.00	\$3,500.00
1.00	*LABOR-CASYSTEM SYSTEMS TECH	\$1,500.00	\$1,500.00
1.00	*LABOR-CASURV/E CA RENTAL-EVALUATION-COMP'S	\$500.00	\$500.00

Equipment: ASSESMENT  
 Installation:

Terms:

Subtotal: **\$5,500.00**

Quote Notes: PERFORM SITE ASSESMENT, ENGINEERING, SITE DOCUMENTATION AND COMPARABLE RENTAL RATES FOR EXALON FIRE BOARD OF DIRECTORS

Shipping & Handling: **\$0.00**

Estimated Sales Tax: **\$0.00**

**Quotation Total: \$5,500.00**

**Quote Terms and Conditions**

1. Quotes are exclusive of all installation and programming charges (unless expressly stated ) and all applicable taxes.
2. Purchaser will be responsible for shipping costs (unless specifically included), which will be added to the invoice.
3. Title will pass upon shipment, risk of loss will pass upon delivery to purchaser's facility.
4. Ordered equipment may be returned with an authorized RMA for a full refund less a 25% restocking fee.  
 Equipment returned must be unused and undamaged in it's original packaging within thirty (30) days after shipment.
5. Unless otherwise stated, prices quoted are valid for thirty (30) days from the date of this quote.
6. Unless otherwise stated, payment will become due upon invoice date. Please allow 4 to 8 weeks for delivery.
7. Manufacturer's standard equipment warranty (furnished upon request) applies to all ordered equipment.
8. Silke Communications Solutions disclaims all other warranties with respect to ordered products, expressed or implied, including the implied warranties of merchantability and fitness for a particular purpose.
9. Silke Communications Solutions total liability arising from the ordered products will be limited to the purchase price of the products with respect to which losses or damages are claimed. In no event will Silke Communications Solutions be liable for incidental or consequential damages.
10. These terms will prevail over any inconsistent or additional terms on any purchase order submitted by the purchaser.
11. Late Payment fees will apply with contractual transaction rate or 24% APR ( 1.8% monthly compounded) which-ever is higher.

Accepted By: Print: \_\_\_\_\_ Signed: \_\_\_\_\_

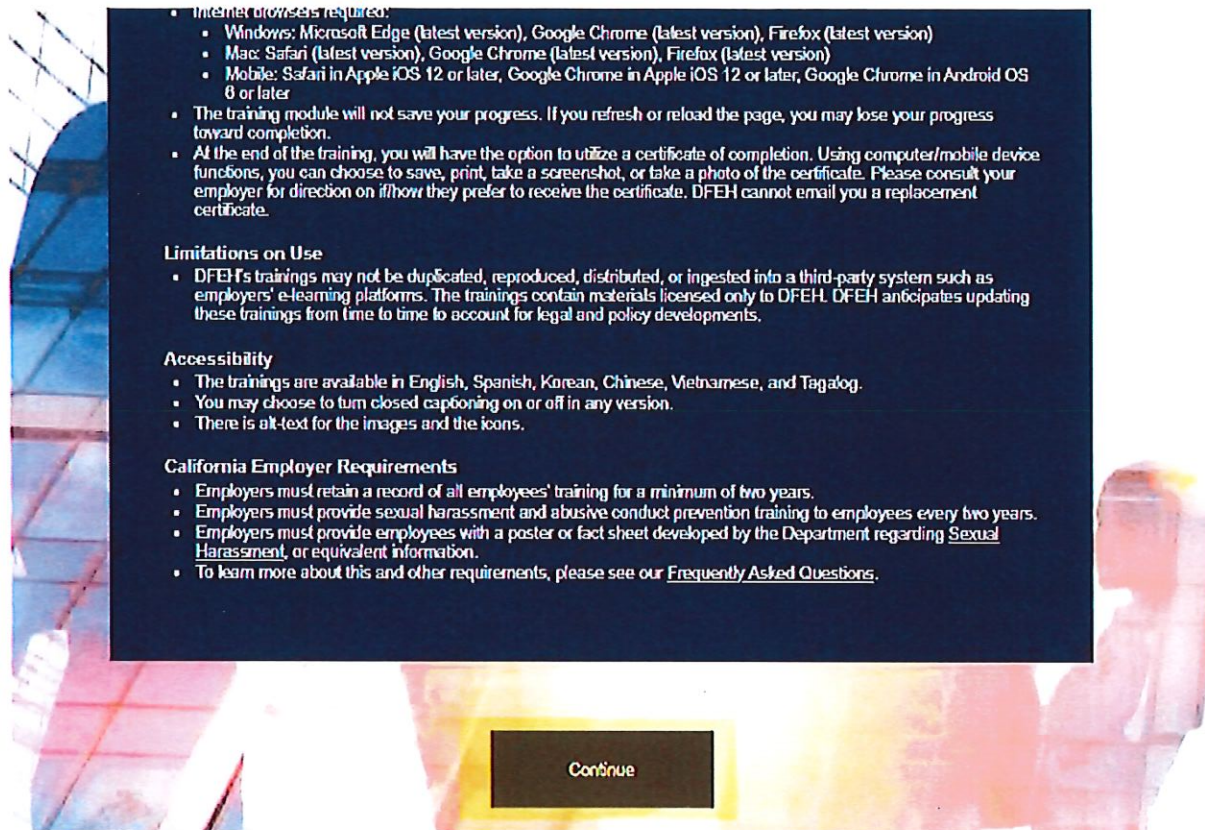
Customer P/O: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_



# SEXUAL HARRASSMENT TRAINING

1. GO TO [DFEH.CA.GOV/SHPT](https://dfeh.ca.gov/shpt) AND CLICK CONTINUE AT THE BOTTOM OF THE PAGE



The screenshot displays a dark blue overlay with white text. At the bottom of the overlay is a black button with the word 'Continue' in white. The background of the page is a blurred image of a person in a white lab coat.

- Internet browsers required:
  - Windows: Microsoft Edge (latest version), Google Chrome (latest version), Firefox (latest version)
  - Mac: Safari (latest version), Google Chrome (latest version), Firefox (latest version)
  - Mobile: Safari in Apple iOS 12 or later, Google Chrome in Apple iOS 12 or later, Google Chrome in Android OS 6 or later
- The training module will not save your progress. If you refresh or reload the page, you may lose your progress toward completion.
- At the end of the training, you will have the option to utilize a certificate of completion. Using computer/mobile device functions, you can choose to save, print, take a screenshot, or take a photo of the certificate. Please consult your employer for direction on *if* how they prefer to receive the certificate. DFEH cannot email you a replacement certificate.

**Limitations on Use**

- DFEH's trainings may not be duplicated, reproduced, distributed, or ingested into a third-party system such as employers' e-learning platforms. The trainings contain materials licensed only to DFEH. DFEH anticipates updating these trainings from time to time to account for legal and policy developments.

**Accessibility**

- The trainings are available in English, Spanish, Korean, Chinese, Vietnamese, and Tagalog.
- You may choose to turn closed captioning on or off in any version.
- There is alt-text for the images and the icons.

**California Employer Requirements**

- Employers must retain a record of all employees' training for a minimum of two years.
- Employers must provide sexual harassment and abusive conduct prevention training to employees every two years.
- Employers must provide employees with a poster or fact sheet developed by the Department regarding Sexual Harassment, or equivalent information.
- To learn more about this and other requirements, please see our [Frequently Asked Questions](#).

2. SELECT LANGUAGE

3. SELECT SUPERVISORY AND THE TRAINING SHOULD BEGIN.



# Chief's Report

## May 2021

### Emergency Responses

### April 2021

- Medical Aid 49
- Public Service Assist 8
- Vehicle Accidents 8
- Vegetation Fires 6
- Structure Fires 0
- Vehicle Fires 2
- Other Incidents 12

○ Total For Month: 85

Total Apr 20: 79

○ Total for 2021: 324

Total for 2020: 359

**C-Shift Monthly Report**  
**Training Division and Reserve/Volunteer Program**

**April Drills**

4-6-2021	Cross Lay Deployment	(14 participants)
4-14-2021	Progressive Hose Lays	(15 participants)
4-22-2021	Wildland Mobile Attack	(14 participants)

April drills were designed to review wildland tactics. We will continue wildland review through May.

The new reserves and volunteers have been cleared to start riding shifts.

Their training is going well.

Myself and Firefighter Engineer Burr recently attended the PC-832 class at Stanislaus County Sheriff Training.

## **Prevention**

- We have received the four approved sites for sales of fireworks from the State Fire Marshal's Office. The location and license information is as follows: Heritage Church, 1155 Escalon Avenue; Escalon Parks and Recreation Department, 2253 Jackson Avenue; Trinity Church, 3340 McHenry Avenue; Escalon Sports Boosters, 1900 McHenry Avenue.

Weed Abatement: 20 first notice letters were sent out to property owners.

Two new businesses have applied for operation. Blossom Quilting, 1621 Fourth Street and EZ Wireless, 1802 Main Street.

One property owner has submitted a property variance with regard to fence height and location on Countrywood Drive. We visited the property and have no objection to the variance.

## **Apparatus and Equipment**

- E 1-1 windows on passenger side repaired in-house.
- WT 1-2 is back from Burn's and Hi Tech. Currently getting bids for tires.
- Generator at Station 1 was having timer issues and is now repaired.
- Replaced dump tank liner on WT 1-1.
- New LED scene lights were in installed on R 1-1 by EVO.

## **Buildings and Grounds**

- Completed clean up at the training grounds and reorganized the area.



## **San Joaquin County Fire Chief's Association**

- Meeting 5-5-21, general business (virtual).

## **San Joaquin County Radio Users Group**

- Meeting 4-21-21, general business.

## **Miscellaneous**

- San Joaquin County EMSA has begun the process for distributing the Lucas Devices. We have signed and returned the MOU (attached) and will participate in training late May/early June. Because of high demand and a limited number of devices we will receive one device instead of two.



A DIVISION OF  
HEALTH CARE SERVICES  
AGENCY

# San Joaquin County Emergency Medical Services Agency



<http://www.sigov.org/ems>

Mailing Address  
PO Box 220  
French Camp, CA 95231

## SAN JOAQUIN COUNTY EMS AGENCY MEMORANDUM OF UNDERSTANDING AND EQUIPMENT RECEIPT FORM

Health Care Services Complex  
Benton Hall  
505 W. Service Rd  
French Camp, CA 95231

Phone Number  
(209) 468-6818

### Recitals

The County of San Joaquin, through the San Joaquin County EMS Agency (SJCEMSA), purchased mechanical CPR compression device(s) (Lucas devices) and accessories with Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to ensure that Basic and Advanced Life Support providers in the County could perform effective CPR compressions with minimum risk of exposure to Coronavirus or other airborne pathogens. The Escalon Consolidated Fire Protection District is a Basic Life Support provider in the County that wants to ensure its personnel can safely perform CPR compressions by using the Lucas device.

### Equipment Issued

The Lucas devices and accessories shown on the Attachment have been issued to Escalon Consolidated Fire Protection District from the SJCEMSA for this purpose. The issued Lucas devices and accessories remain the property of the County of San Joaquin.

### Acknowledgement of Receipt

I acknowledge receipt on behalf of Escalon Consolidated Fire Protection District of the item(s) listed on the Attachment and confirm that all item(s) were received in excellent<sup>1</sup> condition.

### Acceptance of Institutional Responsibility

Escalon Consolidated Fire Protection District accepts possession of the item(s) listed on the Attachment at no cost but agrees that so long as it is in possession of the Lucas devices and accessories it is obligated to:

1. Maintain the Lucas devices and accessories in accordance with manufacture recommendations and the maintenance agreement provided by SJCEMSA through March 30, 2023;
2. Use the Lucas devices on all adult CPR patients in accordance with SJCEMSA policies and procedures;
3. Replace lost or damaged Lucas devices or accessories with the same brand and model;
4. Maintain an accurate inventory of the Lucas devices and accessories in Web EOC, including storage location and condition;

<sup>1</sup> In new condition or unused condition and can be used immediately without modification or repairs.

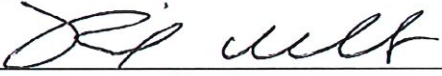
5. Submit an annual inventory report to the SJCEMSA by July 1 of subsequent years, attesting to the accuracy of the inventory maintained;
6. Ensure that personnel using the Lucas devices are properly trained in its use;
7. Document and keep records of all personnel training on the Lucas devices for no less than 2 years;
8. Provide proper WiFi access at each Lucas device storage location to ensure proper downloading of EMS data and device software updates.

**Return of Lucas Devices and Accessories**

Escalon Consolidated Fire Protection District agrees to return the Lucas devices and accessories to SJCEMSA if it can no longer meet the obligations identified in this Agreement.

**Term of Memorandum of Agreement**

This Memorandum of Agreement shall terminate on March 30, 2023, unless otherwise modified, extended, or superseded in a writing signed by the SJCEMSA and Escalon Consolidated Fire Protection District. Upon termination, Escalon Consolidated Fire Protection District shall return the Lucas devices and accessories to SJCEMSA.

<p><u>RICK MELLO</u></p> <p style="text-align: center;">Name</p>	<p><u></u></p> <p style="text-align: center;">Signature</p>
<p><u>FIRE CHIEF</u></p> <p style="text-align: center;">Position</p>	<p><u>5-10-2021</u>      <u>209-838-7500</u></p> <p style="text-align: center;">Date                      Telephone Number</p>



# SAN JOAQUIN COUNTY EMERGENCY MEDICAL SERVICES AGENCY

## RECEIPT FORM ATTACHMENT

### ESCALON CONSOLIDATED FIRE PROTECTION DISTRICT

QTY	DESCRIPTION	MODEL/PART NO.	SERIAL NO.	COUNTY TAG NO.

Escalon Fire District  
Preliminary Budget 2021-2022

Salaries Career	\$ 540,000.00
Salaries Volunteers/Reserves	\$ 32,000.00
Salaries Combined	\$ 572,000.00
Overtime	\$ 58,000.00
Retirement	\$ 60,200.00
Social Security/EDD/M-Care	\$ 58,400.00
Health/Dental/Vision	\$ 124,000.00
Cafeteria Plan Medical	\$ 7,200.00
Office Expenses	\$ 10,000.00
Communications	\$ 37,000.00
Memberships	\$ 2,200.00
Maintenance	\$ 25,000.00
Fuel	\$ 15,000.00
Training	\$ 12,000.00
Professional Services	\$ 22,000.00
Special Accounting Reports	\$ 2,000.00
Auditor Direct Assessment	\$
Tax Administration Charges	\$ 17,500.00
Publications and Legal Notices	\$ 500.00
Special Departmental Expense (Appreciation Dinner/Awards,etc.)	\$ 6,000.00
Fire Prevention	\$ 2,500.00
Miscellaneous Expenses	\$ 2,000.00
Firefighter Safety Gear	\$ 13,500.00
Dept. Expense (Household)	\$ 24,000.00
Utilities	\$ 15,000.00
Maintenance Structure and Grounds	\$ 8,000.00
Small Tools and Equipment	\$ 7,000.00
Workers Compensation Insurance	\$ 68,000.00
Insurance Casualty	\$ 25,000.00
Taxes and Assessments	\$ 1,000.00
Interest on Bonds	\$
Structure Improvements	\$ 5,000.00
New Equipment	\$ 7,500.00
Sub Total	\$ 1,207,500.00
Contingencies	\$ 65,000.00
Total Budget	\$ 1,272,500.00

Escalon Fire District  
Projected Revenue 2021-2022

- Property Tax: \$ 1,309,826.75
- Fire Facility Fees: \$ 10,000.00
- Service Fees/Misc.: \$ 4,000.00
- Total Revenue: \$ 1,323,826.75