Escalon Consolidated Fire Protection District

1749 Coley Avenue Escalon, CA 95320 Phone 209-838-7500 Fax 209-838-3926



Board of Directors

Joe Camara, Board Chairperson Jason Koops, Vice Chairperson Mikey Schilber, Secretary Zach Hogan, Director Steven Gregg, Director

Rick Mello, Fire Chief

Post Date: October 5, 2023

Board of Directors Meeting 1531 1st Street, Escalon, CA 95320 October 12, 2023, at 4 P.M.

REGULAR MEETING AGENDA

- I. CALL MEETING TO ORDER
- II. ROLL CALL

Joe Camara, Board Chairperson Jason Koops, Vice Chairperson Mickey Schilber, Secretary Zach Hogan, Director Steven Gregg, Director

III. PUBLIC COMMENT

This time is provided for the public to address the Board of Directors on items not on the Agenda which are within the jurisdiction of the Board and are offered for the good of the District. Public comments regarding items on the Agenda should be given at the time of the item. Public comments are limited to 5 minutes per person.

IV. MINUTES

Approval of the minutes from the Regular Board Meeting on September 14, 2023.

V. BILLS

Bills for the month of September in the amount of \$33,143.05.

- VI. COMMUNICATIONS
- VII. FIRE CHIEF'S REPORT
- VIII. OLD BUSINESS
 - A. No old business

IX. NEW BUSINESS

A. No old business

X. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 lst Street, Escalon, California. The next Regular Meeting of the Board of Directors is November 9, 2023.

XI. CLOSED SESSION

A. Employee Contracts (Section 54957)
Title: Fire Chief

XII. RECONVENE OPEN SESSION

XIII. ANNOUNCEMENTS FOLLOWING CLOSED SESSION

The Board President, Fire Chief or District Counsel will notify the public regarding any reportable action taken during closed session.

XIV. ADJOURN

XV. CERTIFICATION

I, Joe Camara, Board Chairperson for the Escalon Consolidated Fire Protection District, do hereby certify that a copy of the foregoing Agenda was posted at the District Office, 1749 Coley Avenue, Escalon, California 95320 at least 72 hours prior to the time of this Meeting.

Date: October <u>5</u>, 2023

By: Joe Camara, Board Chairperson

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the District Office, 1749 Coley Avenue, Escalon, California 95320 at the same time that the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the Agenda item is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the District Office, 1749 Coley Avenue, Escalon, California 95320. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the Fire Chief at least 24 hours prior to the meeting for which accommodation is required. The Fire Chief, Rick Mello, can be contacted in person or by mail at the District Office, 1749 Coley Avenue, Escalon, California 95320 or by telephone at (209) 838-7500.

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Board of Directors

Joe Camara, Board Chairperson Jason Koops, Vice Chairperson Mikey Schilber, Secretary Zach Hogan, Director Steven Gregg, Director

Rick Mello, Fire Chief

ESCALON CONSOLIDATED FIRE PROTECTION DISTRICT

BOARD OF DIRECTOR'S MINUTES SEPTEMBER 2023

I. MEETING CALLED TO ORDER

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 4:05 p.m. on September 14, 2023.

II. ROLL CALL

Directors present: Joe Camara, Jason Koops, Mickey Schilber (late), Zach Hogan and Steven Gregg.

Directors absent: Mickey Schilber arrived late to the meeting at 4:12 p.m.

Others present Fire Chief Rick Mello, Administrative Assistant Katy House, and Battalion Chief Joe Pelot, Firefighter Engineer Ryan Burr, Volunteer Firefighter Kaden Christensen, and Reserve Firefighter Robert Vierra.

III. PUBLIC COMMENT

- A. Chief Mello presented Director Camara with a certificate from Heath Flora for 10 years of service.
- B. Volunteer Firefighter presented Director Koops an appreciation plaque for donating meat to the Fill the Boot event.

IV. MINUTES

Minutes for the meeting on July 13, 2023, were approved on a motion by Director Koops and a second by Director Hogan.
4-AYES 0-NAYES 1-ABSENT

V. BILLS

July bills in the amount of \$97,280.56 were approved to be paid on a motion by Director Hogan and a second by Director Gregg.
4-AYES 0-NAYES 1-ABSENT

August bills in the amount of \$59,898.83 were approved to be paid on a motion by Director Koops and a second by Director Hogan.

4-AYES 0-NAYES 1-ABSENT

VI. COMMUNICATIONS

- A. Chief Mello VFIS Insurance No longer offering building coverage.
- B. Chief Mello Presented Director Schilber certificate from Assemblyman Heath Flora for 30 years of service.

VII. FIRE CHIEF'S REPORT - August 2023

A. Status of Fire Department

a. 108 calls for the month and 692 for 2023.

B. Training

a.	Ju	ly	Dri	lls
	-	-		

7-11-2023	Ladder Training	(7 participants)
7-19-2023	EMS Skills	(11 participants)
7-27-2023	New Radio Training	(12 participants)

Our 7 new reserves have begun their orientation training. The first month of their training is safety orientation and basic skills training. Their training will continue until their new hire task book is completed.

We have interviewed 4 potential candidates for the reserve program.

We received our new radios that were purchased through the joint county grant. The radios have been programmed and placed into service.

C. Prevention

Fire Prevention: July was slow regarding new business. That gave us the opportunity to complete several business inspections, assist with hose testing and training or new reserves.

Public Education: We continue to make a presence at the Farmers Market. The response has been very positive.

D. Apparatus and Equipment

• Nothing to report.

E. Buildings and Grounds

• Nothing to report.

F. San Joaquin County Fire Chief's Association

a. Meeting 7-19-23, general business and annual luncheon.

G. San Joaquin County Radio Users Group

a. Meeting 7-19-23, general business.

H. Miscellaneous

- Reimbursement from San Joaquin County for ARPA funds expended for the new SCBA's and Compressor/Fill Station have been received.
- The Kenwood Viking portable radios received via the nine-agency regional Assistance to Firefighters Grant (AFG) have been received, programmed, and placed in-service.
- Our annual 9-11 Community Moment of Silence and Prayer will be on Monday, September 11, at 9:11 a.m. in front of the station.

VIII. FIRE CHIEF'S REPORT – September 2023

A. Status of Fire Department

b. 117 calls for the month and 809 for 2023.

B. Training

a. August Drills		
8-1-2023	National Night Out	
8-9-2023	EMS Skills	

(14 participants) (12 participants)

8-9-2023 8-17-2023

LDH Training

(14 participants)

We have 6 out of the 7 reserves remaining and they are doing well with their orientation and training.

We have offered positions to two of the candidates we interviewed. They should be receiving their background packages shortly.

Engineer Burr is currently working on getting new collection boxes for the Christmas toy drive. We will be confirming the toy give away day in the next few weeks.

C. Prevention

Fire Prevention: Our final Farmers Markey display was met by a small crowd due to the heat. Overall, our presence there has been a huge success. It is our desire to be more of a presence during community events. It is a great way to reach out to our constituents outside of emergency situations.

Fire Prevention Week is October 8th-14th. We will be visiting elementary schools during the week for our annual fire safety demonstration.

New businesses: Orlando's has finally completed its renovation and a final walk through has been completed. They opened on September 11th. Wong's Delli has closed but another business is rapidly renovating the site and is set to open on September 19th. It will feature Japanese Cuisine. Two new projects have been submitted for plan approval. The Brennan Project is a new commercial site for metal fabrication and will be located on Brennan just north of State Route 120. The Jackson Project is a mixed site that will feature 20 apartments and at least two store fronts. This project is propped for the corner of Elizabeth and State route 120.

Mercantile Inspections took a bit of a back seat for the month of August as crew efforts were focused on training the new added recruits.

D. Apparatus and Equipment

- E 1-1 went to McCoy Tires for four new drive tires.
- The 2010 Ford Expedition went to McDowell & Davis for an oil change and radiator replacement.
- Battalion pickup went to McCoy for four new tires.
- E 1-4 is currently out of service for a steering box leak. Parts are on order from International Trucks.

E. Buildings and Grounds

Nothing to report.

F. San Joaquin County Fire Chief's Association

b. Meeting 9-6-23, general business (unable to attend due to eye doctor appointment).

G. San Joaquin County Radio Users Group

b. Meeting 8-16-23, general business (information only / lack of quorum).

I. Miscellaneous

- Our annual 9-11 Community Moment of Silence and Prayer was held on Monday, September 11, at 9:11 a.m. Fifty-five people attended, including first responders.
 Representatives for Assemblyman Heath Flora and Supervisor Robert Rickman were also in attendance.
- On Tuesday, September 12, the San Joaquin County Board of Supervisors recognized first responders and proclaimed September, "First Responder Appreciation Month."

IX. OLD BUSINESS

A. No old business

X. NEW BUSINESS

A. Authorize Sale Fire Prevention Trailer

a. Approved for Chief Mello to sell and/or donate the Fire Prevention Trailer on a motion by Director Schilber and a second by Director Koops.

B. Authorize Sale of Mercury Inflatable Boat and Outboard Motor

a. Approved for Chief Mello to sell and/or donate Mercury Inflatable Boat and Outboard Motor on a motion by Director Koops and a second by Director Hogan.

XI. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 lst Street, Escalon, California. The next Regular Meeting of the Board of Directors will be held on October 12, 2023.

XII. CLOSED SESSION

A. Employee Contracts (Section 54957)

Title: Fire Chief

XIII. RECONVENE OPEN SESSION

XIV. ANNOUNCEMENTS FOLLOWING CLOSED SESSION

A. Employee Contracts (Section 54957) - Title: Fire Chief

a. 5-year contract in principle, pending final details at the next Board Meeting.

XV. ADJOURN

XVI. CERTIFICATION

Date: October	, 2023	
	<u> </u>	By: Joe Camara, Board Chairperson

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10/05/23 Cash Basis

Escalon Consolidated Fire Protection District
Profit & Loss Detail
September 2023

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Escalon Consolidated Fire Protection District Profit & Loss Detail

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	09/21/2023 Sun Life Financial OCTO	Total Health Insurance	Sacramento County D'Boni's Pizza Brady Industries Stateline Restaurant & B Bj's Restaurants OUTBACK Strand Ace Hardware Inc.	Total Household		Maintenance SMAL 09/06/2023 Amazon SMAL 09/06/2023 Amazon ROPE 09/12/2023 Hi Tech EVS, Inc. 2 SUC 09/12/2023 Hi Tech EVS, Inc. 2 6" ST 09/12/2023 McCoy Truck Tire Service E 1-1 F 09/12/2023 Aerial Inspection Services SERVI	Amazon Hi Tech EVS, Inc. Hi Tech EVS, Inc. McCoy Truck Tire Service McCoy Truck Tire Service Aerial Inspection Services	Amazon Hi Tech EVS, Inc. Hi Tech EVS, Inc. Hi Tech EVS, Inc. McCoy Truck Tire Service Acrial Inspection Services ance Structure & Grounds Modesto Overhead Door	Amazon Hi Tech EVS, Inc. Hi Tech EVS, Inc. Hi Tech EVS, Inc. McCoy Truck Tire Service Aerial Inspection Services ance Structure & Grounds Modesto Overhead Door ance Structure & Grounds
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Escalon Consolidated Fire Protection District Profit & Loss Detail

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Date	09/15/2023	Total Office Expenses	Professional Services 09/12/2023 Hend 09/12/2023 Aurig 09/12/2023 Aurig 09/21/2023 Aurig	Total Professional Services	Small Tools & Equipment 09/12/2023 L.N. Curti 09/26/2023 Firecom	Total Small Toc	Special Accounting Reports 09/12/2023 Johnson & A	Total Special A	Training & Transportation 09/11/2023 FireShowsV 09/18/2023 Fairfield Im 09/21/2023 County of S	Total Training 6	Utilites 09/07/2023 09/12/2023 09/12/2023 09/12/2023 09/18/2023 09/18/2023 09/18/2023
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Escalon Consolidated Fire Protection District	Profit & Loss Detail

9:34 AM 10/05/23 Cash Basis

September 2023

Balance	3,353.68	3,353.68	33,143.05	-25,794.71		587.50	587.50	587.50	587.50	-25,207.21
Paid Amo	2,297.32	3,353.68	33,143.05	-25,794.71		587.50	587.50	587.50	587.50	-25,207.21
Original Amou	2,297.32					587.50				
Memo										
	STATION 1					Interest				
Name	PG&E 1				se		edit			
Date	09/21/2023	Total Utilites	Total Expense	Net Ordinary Income	Other Income/Expense Other Income	Deposit 09/29/2023	Total Interest Credit	Total Other Income	Net Other Income	me
Type	Bill	T	Tota	Net O	Other Oth	Deposit	H	Tot	Net O	Net Income

Escalon Consolidated Fire Protection District

Profit & Loss Budget vs. Actual July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
Cafeteria Plan Medical	0.00	7,200.00	-7,200.00	0.0%
Capital Expense	49,228.60	128,354.00	-79,125.40	38.4%
Communications	7,929.72	41,000.00	-33,070.28	19.3%
Contingencies	0.00	70,000.00	-70,000.00	0.0%
Employee Expenses	0.00	989,715.00	-989,715.00	0.0%
Fire Prevention	2,920.29	3,500.00	-579.71	83.4%
Firefighter Safety Gear	8,930.62	16,500.00	-7,569.38	54.1%
Fuel	5,734.01	16,200.00	-10,465.99	35.4%
Health Insurance	35,694.15	140,000.00	-104,305.85	25.5%
Household	8,500.03	28,000.00	-19,499.97	30.4%
Insurance Casualty	0.00	26,000.00	-26,000.00	0.0%
Maintenance	12,182.07	30,000.00	-17,817.93	40.6%
Maintenance Structure & Grounds	443.00	8,000.00	-7,557.00	5.5%
Medi-Care	0.00	10,295.00	-10,295.00	0.0%
Memberships	6,016.51	2,200.00	3,816.51	273.5%
Miscellaneous Expense	217.09	2,000.00	-1,782.91	10.9%
New Equipment	0.00	9,000.00	-9,000.00	0.0%
Office Expenses	1,633.21	10,000.00	-8,366.79	16.3%
Overtime	0.00	64,000.00	-64,000.00	0.0%
Professional Services	3,958.36	30,000.00	-26,041.64	13.2%
Publications and Legal Notices Retirement	0.00 27,938.65	500.00 67,200.00	-500.00 -39,261.35	0.0% 41.6%
Rottionic				
Salaries	243,206.42	646,000.00	-402,793.58	37.6%
Small Tools & Equipment	7,557.25	7,000.00	557.25	108.0%
Social Security (FICA)	0.00	44,020.00	-44,020.00	0.0%
Special Accounting Reports	5,404.14	2,000.00	3,404.14	270.2%
Special Departmental Expenses	0.00	6,000.00	-6,000.00	0.0%
Structure Improvements	288.34	7,000.00	-6,711.66	4.1%
Tax Administration Charges	0.00	21,000.00	-21,000.00	0.0%
Taxes & Assessments	0.00	1,000.00	-1,000.00	0.0%
Training & Transportation	351.59	13,000.00	-12,648.41	2.7%
Unemployment Comp EDD	0.00	11,000.00	-11,000.00	0.0%
Utilites	9,287.14	19,000.00	-9,712.86	48.9%
Workers Compensation Insurance	20,986.25	74,000.00	-53,013.75	28.4%
Total Expense	458,407.44	2,550,684.00	-2,092,276.56	18.0%
Net Ordinary Income	-458,407.44	-2,550,684.00	2,092,276.56	18.0%
Other Income/Expense Other Expense				
Grants Special District COVID-19 Relie	0.00	490,090.50	-490,090.50	0.0%
Total Grants	0.00	490,090.50	-490,090.50	0.0%
Total Other Expense	0.00	490,090.50	-490,090.50	0.0%
Net Other Income	0.00	-490,090.50	490,090.50	0.0%
Net Income	-458,407.44	-3,040,774.50	2,582,367.06	15.1%

Chief's Report October 2023

Emergency Responses

September 2023

•	Medical Aid	48
•	Public Service Assist	10
•	Vehicle Accidents	15
•	Vegetation Fires	3
•	Structure Fires	2
•	Vehicle Fires	0
•	Other Incidents	15

o Total For Month: 93 Total Sep 22: 99

o Total for 2023: 902 Total for 2022: 857

C-Shift Monthly Report Training Division and Reserve/Volunteer Program

September Drills

9-5-2023	Hotel Pack Deployment	(11 participants)
9-13-2023	Technical Rescue Training	(11 participants)
9-21-2023	EMS Skills Review	(9 participants)

We are in the process of interviewing new applicants at this time.

Prevention:

This week is Fire Prevention Week. We will be visiting Dent and Van Allen schools for our annual fire safety presentation.

Business Inspections are progressing. The new on-line database entry has its challenges with the poor reception through Verizon. We are working our way through it.

New businesses. Don Rafa's Tacos at the Qwik Mart on Jackson Ave. is now open. The Depot (old True Value location) is open. They offer home furnishings, overstock items, and various items.

Three businesses have relocated, Olivia Dawn Candles have moved to 2235 Jackson Ave. Mi Taco Union de Tula Jail has moved from Orlando's parking lot to 2407 Jackson and Hair by Sara is now located at 1710 Main St.

Apparatus and Equipment

Nothing to report.

Buildings and Grounds

• The roof project is scheduled to begin this month. Upon completion, we will move forward with the solar project provided via ARPA funds.

San Joaquin County Fire Chief's Association

Meeting 10-4-23, general business.

San Joaquin County Radio Users Group

 Meeting 9-20-23, general business (unable to attend due to Reno Conference).

Miscellaneous

- Chief Mello attended the Fire Shows West conference in Reno September 18 – 21.
- FRMS (formerly FASIS) now provides an Employee Assistance
 Program (EAP) at no charge to our personnel. These programs
 typically are provided, if available at an expense to the employee.
- We are currently providing flu vaccines via Escalon Community Health Center for those personnel wishing to receive one.
- VFIS has adjusted their program to provide coverage for structures.