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**ESCALON CONSOLIDATED FIRE  
PROTECTION DISTRICT  
BOARD OF DIRECTOR'S MINUTES  
FEBRUARY 2023**

I. MEETING CALLED TO ORDER

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 4:01 p.m. on February 9, 2023.

II. ROLL CALL

Directors present: Joe Camara, Billy Mekelburg, Jason Koops, and Zach Hogan.  
Directors Absent: Mickey Schilber

Others present Fire Chief Rick Mello, Administrative Assistant Katy House, Battalion Chief Joe Pelot, Firefighter Engineer Ryan Burr, Reserve Firefighter Nathan Rodriguez, Battalion Chief Moe Silva and Ralph Saxton – Cromwell & Ney.

III. PUBLIC COMMENT

A. No public comment.

IV. MINUTES

Minutes for the meeting on January 12, 2023, were approved on a motion by Director Mekelburg and a second by Director Koops.  
4-AYES 0-NAYES 1-ABSENT

V. BILLS

January bills in the amount of \$37,461.05 were approved to be paid on a motion by Director Hogan and a second by Director Mekelburg.  
4-AYES 0-NAYES 1-ABSENT

VI. COMMUNICATIONS

A. No communications.

VII. FIRE CHIEF'S REPORT - February 2023

A. Status of Fire Department

- a. 98 calls for the month and 98 for 2023.

B. Training Division and Reserve/Volunteer Program

a. January Drills

1-10-2023	Reserve/Volunteer Program Meeting	(9 participants)
1-18-2023	Ground Ladder Operations	(8 participants)
1-26-2023	Cross Lay Deployment	(7 participants)

- b. We have 7 interviews scheduled for possible reserve/volunteer candidates.  
c. The annual training calendar has been completed and will be reviewed with all career personnel in February.  
d. New uniform shirt program is underway. Engineer Burr has been developing new designs and checking on new vendors.

C. Prevention

Two new businesses: A taco truck will be parked near 4<sup>th</sup> and Main. Napa Auto Parts is now open on Hwy 120.

Almond Grove Mobile Estates 5 year hydrant inspection completed.

D. Apparatus and Equipment

- a. Battalion Pickup went to Tom Hillier Ford for service.  
b. Repaired a coolant leak on E 1-1 in-house.  
c. E 1-1 went to Burton's Fire for repairs.

E. Buildings and Grounds

- a. We have received bids on the bathroom addition/remodel.  
b. We have received bids for the Solar Project and are working with the county on the process.

F. San Joaquin County Fire Chief's Association

- a. Meeting 2-1-23, general business.

G. San Joaquin County Radio Users Group

- a. Meeting 1-18-23, canceled due to weather emergency.

H. Miscellaneous

- a. One of two Pyramid Mobile repeaters has been installed. The first unit was installed on Brush 1-1. The second unit will go on E 1-1 once the radio technicians have created a "patch" to interface with the headsets.  
b. We have secured Friday, April 28, 2023, for the Appreciation Dinner.  
c. We are currently in a trial period for a new Reserve/Volunteer shift pay system.

VIII. OLD BUSINESS

A. Discuss Board Member Training Ethics / Public Law / Sexual Harassment – Fire Chief Rick Mello

- a. Chief Mello to schedule Allie and receive training dates.  
b. Admin. Assistant to email members Ethics and Sexual Harassment training information.

B. ARPA Funding – Fire Chief Rick Mello

- a. On a motion by Director Hogan and a second by Director Koops.
- b. Approved Bauer Compressors for SCBA Fill Station.  
4-AYES 0-NAYES 1-ABSENT
- c. On a motion by Director Mekelburg and a second by Director Koops.
- d. Approved Bauer Compressors for MSA SCBA.  
4-AYES 0-NAYES 1-ABSENT

C. ARPA Funding – Supplemental Costs from COVID Funds – Fire Chief Rick Mello

- a. Nothing to present.

IX. NEW BUSINESS

A. Cromwell & Ney Liability Insurance Presentation – Ralph Saxton

B. Discussion / Possible Action Board Committees – Director Camara

- a. Public Information Committee
  - i. No need for Committee
- b. Personnel Organization Committee
  - i. No need for Committee
- c. Operations
  - i. No need for Committee
- d. Finance Committee
  - i. Director Camara appoint Director Hogan and Director Mekelburg
  - ii. Expires end of December 2023
  - iii. Assist Fire Chief Rick Mello with budgeting.

C. Bathroom Remodel / Addition

- a. On a motion by Director Camara and a second by Director Koops.
- b. Approved Blackdog Construction for Bathroom Remodel/Addition.  
4-AYES 0-NAYES 1-ABSENT

D. Furnace Replacement – Training Room

- a. On a motion by Director Mekelburg and a second by Director Koops.
- b. Approved HMS for furnace replacement.  
4-AYES 0-NAYES 1-ABSENT

E. Form 700

- a. Requested Annual Form 700
- b. Due April 2023

X. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 1<sup>st</sup> Street, Escalon, California. The next Regular Meeting of the Board of Directors will be held on March 9, 2023.

XI. CLOSED SESSION

A. No Closed Session

XII. RECONVENE OPEN SESSION

XIII. ANNOUNCEMENTS FOLLOWING CLOSED SESSION

A. No reportable action taken during the closing session.

XIV. ADJOURN

XV. CERTIFICATION

Date: March 9, 2023

  
By: Joe Camara, Board Chairperson

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the District Office, 1749 Coley Avenue, Escalon, California 95320 at the same time that the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the Agenda item is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the District Office, 1749 Coley Avenue, Escalon, California 95320. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the Fire Chief at least 24 hours prior to the meeting for which accommodation is required. The Fire Chief, Rick Mello, can be contacted in person or by mail at the District Office, 1749 Coley Avenue, Escalon, California 95320 or by telephone at (209) 838-7500.